

## **EXPERIENCED PICTURE FRAMER**

**Jo's Gallery 2 LLC, a 20+ year established fine art gallery located in Detroit, Michigan.**

**We are a second-generation art gallery known for unique art, gifts, and framing services. We offer great art and framing solutions for any room in your home or business.**

**We are looking for a FULL TIME Experienced Framer to cut, fabricate and install custom-made frames. Your job will entail working in diverse settings to produce steady and functional infrastructure and products.**

**The ideal candidate will build customer relationships while creating a memorable framing solution for their art. Helping customers shop our store and be able to find what they're looking for is expected. Training picture framers is expected.**

**The ideal candidate must have excellent customer service skills. Working with little supervision while following all health and safety standards is essential.**

**Full-time Position: Experienced Framer**

### **Responsibilities:**

- Minimum of 10+ years of experience within the field of custom picture framing and framing design
- The candidate must be well versed in all aspects of custom framing, cutting, matting, joining, chopping, and selection of moulding
- Responsible for pricing, quoting, billing and follow-up
- A flexible work schedule
- The ability to lift at least 50 pounds, to bend and climb ladders to hang merchandise and artwork when needed
- Responsible for creating house framed artwork weekly for wall display and online sales
- The ability to work on your feet in a fast environment for extended periods of time
- Responsible for ordering framing supplies and materials from vendors and ensuring essential equipment is available to complete jobs
- Must be willing to train Assistant Framer and other employees on taking orders
- Previous Custom Framing Design and Sales experience preferred

### **Additional Requirements:**

- Comfortable with operating saw room chopper and power tools
- Strong organizationally, detail orientated, good at math and measuring

- Great Communication Skills and Customer Service
- Assist with Home Design artwork hanging
- Must be able to work independently and in a team.
- Self-motivated.
- Ability to meet critical deadlines
- Responsible for shipping and receiving deliveries
- Must have a valid driver's license in the State of Michigan
- 3 References and Background check required
- Framing Tests given

**Benefits:**

- Hourly rate \$15 ~\$22 (depending on experience per hour)
- Employee discount
- Ongoing training
- High growth potential
- 2 week paid sick/vacation days

**\*\*Equal Opportunity Employer\*\***